



WHITESTONE AGENCY

Whitestone Agency
PO Box 368, Lidcombe NSW 1825
Phone: 02 8845 4818
Email: rentals@whitestoneagency.com.au

Tenant Vacating Notice (lease expired)

I/We hereby give notice of my/our intention to vacate the following property.

Date

Address

I/We understand that I/We am/are required to give 21 days notice, under the terms of my/our Tenancy Agreement.

Reason for vacating

Forwarding address

I/We understand that you may want to show prospective tenants through the property.

Please arrange access for this purpose by contacting me/us on

Work

Home

Mobile

Email

Signed

Date

Tenant(s)

Office use only

Date notice received

Agreement expiry

Landlord advised

Current rent

Computer input

Rent paid to

Pre-vacating letter

Recommended new rent

Final inspection

Landlord advised

Listing prepared

Signboard Erected